

# Time to move out?

**Is it time to move to a new home? If so there is a lot you need to think about. We have gathered all the information needed when it is time for moving. Follow the advices to avoid unnecessary expenses.**

## **Giving notice on your flat**

If you wish to give notice on your flat, a notice period of three calendar months applies for a regular flat and two months for student flats. In the event of death or if you are moving into service housing or a retirement home the notice period is one month.

You need to continue paying rent as usual during the notice period. If you are renting a garage, parking space, storage unit or similar, these contracts will be terminated automatically.

## **Follow these instructions::**

Download the form "Uppsägning av hyresavtal" from Huge.se. Complete the form and hand it in to an area office, or post the notice to:

**Huge Bostäder AB**  
**Box 1144**  
**141 24 Huddinge**

## **Inspection**

The flat will be inspected before you move out. The inspection gives us a good idea of the condition of the flat - and whether there is any damage or anything requiring improvement before next tenant is moving in. We will draw up a move-out protocol at the time of inspection.

## **Damages**

If there is damage to the flat caused by you, you will be liable for it. The inspection protocol also shows whether there is anything you need to do something about yourself before moving out. After that a new inspection can be performed.

**Any balance owed must be settled at the time of move-out. Otherwise you will receive a bill from Huge once you have moved out of the flat.**

## **Equipment**

Appliances, hat rack, bathtub and bathroom cabinets are examples of furniture that belongs to the flat. All equipment present on move-in must be left in the flat.

## **Keys**

Return all keys and electronic keys to Huge by no later than 12 noon on the first weekday after your lease agreement has expired.

## **Sort your rubbish properly**

Moving out typically generates plenty of rubbish. Household waste must be sorted and disposed of properly in the on-site recycling area, and bulky items must be transported to the municipal recycling center.

## **Home insurance**

Be sure to review your home insurance policy and change your information.

## **Move-out cleaning**

Empty out and clean your flat thoroughly and clean all windows. If you don't have time or are unable to clean yourself, you can hire a cleaning company to do the move-out cleaning for you. Remember to empty out and clean your basement storage unit and balcony too.

**If the flat has not been properly cleaned when your lease agreement expires, we will hire a cleaning company. You will have to settle the bill for the work done by the cleaning company.**

## **Change of address**

Remember to change your postal address with Svensk Adressändring! Change the address at least four weekdays before you move out so that the postal system has time to forward your post to the new address.

## **Subscriptions**

Please also remember to cancel your subscriptions for e.g. electricity, television and broadband before moving out.



# Move-out cleaning checklist

**It goes without saying that it's important to clean thoroughly before moving out. Below is a checklist to keep you from forgetting anything.**

- Vacuum and wipe the floors.
- Wipe down wardrobes and kitchen cabinets.
- Wipe down the tops of all cabinets (if the cabinets do not reach all the way to the ceiling).
- Clean painted surfaces like door frames, floor and ceiling tiles, doorsteps, etc.
- Wipe down all doors.
- Clean the stove and oven, both inside and out, as well as behind the appliances.
- Clean the kitchen fan and fan filter.
- If you have a dishwasher, clean it inside and out.
- Wipe down the countertop, kitchen sink and taps.
- Clean and defrost the refrigerator and freezer.
- Wash windows and clean blinds.
- Wipe down fixtures in the flat - like electrical outlets, telephone jacks and ventilation units.
- Remove as much dust and staining as possible from the ceiling and walls.
- Take decals and stickers down from the walls.
- Remove nails and picture hooks from the walls.
- Carefully clean everything in the bathroom on all sides (including under the bathtub).
- Clean the mirrors and all pipes and conduits in the bathroom as well.
- Empty your basement storage unit and balcony.
- Clean the radiators, including behind them.
- You may not leave behind any wall-to-wall carpeting installed by you. Make sure to remove all carpet tape.

**If the flat has not been properly cleaned when your lease agreement expires, we will hire a cleaning company. You will have to settle the bill for the work done by the cleaning company.**

